Guidelines for full paper writing:

Introduction
The National Reconstruction Authority (NRA), Government of Nepal is organizing the International Conference on Nepal’s Reconstruction on 27-29 November 2020. The main objective of the Conference is to share experiences and learning from reconstruction and recovery following the 2015 Gorkha, Nepal Earthquake. Leaders in post-disaster reconstruction and interested professionals from all over the world are invited to contribute papers and participate in the Conference. This document outlines requirements for the preparation of Conference papers.

Conference Theme
Full papers are invited from the following principal thematic areas:

- Private Housing
- Cultural Heritage
- Social and Physical Infrastructure
- Livelihoods and Economic Recovery
- Rescue and Relief Operations
- Governance, Institutional Arrangements and Financing
- Role of civil societies, NGOs, CBOs, international organizations
- Social Impacts
- Crosscutting Issues

Research and experiences, not directly related to the above-mentioned thematic areas, are also welcome. But these must be connected with the Nepal’s reconstruction works directly or indirectly.
**Paper Format**
A full paper must adhere to the following format:

- The document should be typed in Microsoft Word using English language (not exceeding 8000 words. This limit also includes table, figures, and references);
- Paper size: A4 (21 cm wide by 29 cm long);
- Margin (top, bottom, right and left): 2.5 cm each;
- Font type: Times New Roman
- Title: It should be written in font size 14, bold faced and centered with the initial of each word in capital letter (not exceeding 30 words);

**Authors’ names**: They should be written in font size 11 and centered with the first, middle and surname (in sequence) of each author; the names of the authors should be separated by a comma. The corresponding author’s name should be indicated by an asterisk symbol * immediately after such author’s name.

**Authors’ affiliation**: The position, affiliation, and e-mail of each author should be written in italics with font size 10. This information has to be given as footnotes.

**Abstract**: Font size 11 (not exceeding 300 words)

**Keywords**: Font size 10 points, italics

**Main text**: Font size 12;
- Line spacing: 1.15;
- Do not type anything in the header.

**Chapter and sub-chapter**
The full paper must be sub-divided into different chapters. If required, sub-chapters can also be included. Generally, the full paper must contain the following components:

- Title of the paper
- Authors’ name(s) and affiliation
- Abstract with keywords
1. Introduction
2. Methodology
3. Results
4. Discussion
5. Conclusions and Recommendations
   - Acknowledgements
   - References
Referencing system
Authors can use any reference system but it has to be used consistently. The following serve some examples.


Quality of illustration
In addition to inclusion in an appropriate place in the text, figures, sketches and pictures should be submitted separately with JPEG file. Their resolution must be more than 250 ppi. These could be in either black and white or in colour. The latter is preferable, as there is a plan to publish an e-copy of the proceedings.

Full paper submission
Both hard copy and an electronic version of the paper have to be submitted to the Conference Secretariat no later than (Jestha 4, 2077) May 17, 2020.

(Note: This information is intended for those authors whose abstracts were evaluated and for whom feedback for full paper writing was provided by the Editorial Board of the Conference. Potential authors who have not submitted abstracts, but who are willing to contribute a paper, are requested to contact the Conference Secretariat for further information.)