



Government of Nepal

**National Reconstruction Authority**

**Project Management Unit**

**Earthquake Housing Reconstruction Project (EHRP)**

**Terms of Reference (ToR)**

for

**Consulting Services for the Social Development Specialist**

(Individual Consultant)

Contract ID: EHRP/NRA/S/IND-27/2075-76



## Table of Contents

<u>Contents</u>	<u>Page No</u>
1. BACKGROUND	3
2. INTRODUCTION	4
3. OBJECTIVE OF THE CONSULTANCY SERVICES	5
4. SCOPE OF THE CONSULTANCY SERVICES	5
7. QUALIFICATION AND EXPERIENCE OF THE CONSULTANT:	7
8. DATA , SERVICES AND FACILITIES PROVIDED BY THE CLIENT	7
9. SELECTION PROCEDURE OF THE CONSULTANT:	7
10. ADMINISTRATION OF THE CONSULTANT'S SERVICES	7
11. TAXATION	8
12. CONTRACT AGREEMENT	8



## BACKGROUND

- 1.1 On April 25, 2015, a 7.8 magnitude earthquake struck central Nepal. That earthquake and its sequence of aftershocks caused more than 8,700 deaths and 25,000 injuries. A Post-Disaster Needs Assessment (PDNA), completed on 15 June 2015, found that total damages and losses resulting from the earthquake sequence amounted to approximately \$7 billion, and reconstruction needs amounted to approximately \$6.7 billion. The earthquake sequence destroyed 490,000 houses, mostly traditional mud-brick and mud-stone houses built and occupied by the rural poor, and rendered another 265,000 houses at least temporarily uninhabitable. The largest single need identified in the PDNA was housing and human settlements, accounting for \$3.27 billion (or almost half of the total needs).
- 1.2 The Government of Nepal has established the National Reconstruction Authority (NRA) with overall goal to complete the reconstruction works in a sustainable, resilient and planned manner to promote national interest and provide social justice by making resettlement and translocation of the persons and families displaced by the earthquake. NRA provides strategic guidance to identify and address to the priorities for recovery and reconstruction, taking into account both urgent needs as well as those of a medium- to long-term nature. It carries overall responsibility of policy formulation, providing guidance, planning, coordination and oversight of the Housing Reconstruction Program. The NRA has grouped earthquake affected districts in two groups : Group -A: Severely Affected 14 Districts and Group B: Less Affected 18 districts
- 1.3 Nepal Reconstruction Authority has received development credit to implement the Earthquake Housing Reconstruction Project (EHRP), from the International Development Association/World Bank (IDA/WB). A Part of this financial assistance is to be used for consultancy services for Social Safeguard.
- 1.4 The development objective of the EHRP is to restore affected houses with multi-hazard resistant core housing units in targeted areas and to enhance the government's ability to improve long term disaster resilience.
- 1.5 The key indicators for tracking progress towards the PDO are: a. Households with resilient core housing reconstructed under the project; b. Citizens made aware of earthquake resilient reconstruction. c. Government officials trained on Disaster Risk Management.



1.6 The EHRP districts among the Group- A under the Bank's financial assistance are: (i) Nuwakot (ii) Dolkha (iii) Dhading (iv) Sindhuli (v) Rasuwa (vi) Ramechhap (vii) Okhaldhunga (viii) Kavreplanchowk (ix) Kathmandu (x) Bhaktpur (xi) Lalitpur (xii) Makwanpur (xiii) Sindhupalchowk (xiv) Gorkha; and under the financial support of JICA are (i) Gorkha (ii) Sindhupalchowk and rest with GON's own financial resources are (i) Kathmandu (ii) Lalitpur (iii) Bhaktpur (iv) Makwanpur. The USAID under its Baliyo Ghar Project is providing technical Assistance and training. The Bank extends its support to the authority in close coordination with other Development Partners.

## **2. INTRODUCTION**

2.1 NRA has established Project Management Unit (PMU) for implementation of the EHRP. The PMU is responsible for supervising the Project, as required to provide policy guidance and coordination for, and exercise general oversight of the implementation project activities. NRA has established district offices to facilitate the implementation at the district level.

2.2 There are three implementing agencies at the central under NRA: (i) The Central Level Project Implementation Unit (CLPIU) – Building and (ii) The Central Level Project Implementation Unit (CLPIU)-Grant Management and Local Infrastructure (iii) The Central Level Project Implementation Unit (CLPIU)- Education . All CLPIUs are based in Kathmandu and discharging their respective responsibilities through their respective District Level Project Implementation Units (DLPIUs) based at the respective project districts.

2.3 The Central Level Project Implementation Units (CLPIU)-Building is responsible for technical support for housing reconstruction standards, housing inspections, developing technical norms and standards and overseeing the implementation of housing reconstruction and providing overall technical inputs to the housing reconstruction program.

2.4 The Central Level Project Implementation Units (CLPIU)-Grant Management and Local Infrastructure is for enrollment of beneficiaries, disbursement of housing grant, monitoring and evaluation of cash transfer system, addressing the social and environmental issues, development and implementation of Environment and Social Management Framework (ESMF).



2.5 The Central Level Project Implementation Unit (CLPIU)- Education is for implementation of DRM component by carrying out of assessment of educational physical infrastructure against multi hazard risks across the country.

2.6 The EHRP comprises of four components. The first component, housing reconstruction will finance: (a) the provision of housing grants for reconstruction of approximately 151,000 multi-hazard resilient core-housing units; and (b) the establishment of a program of owner-driven housing reconstruction in targeted areas. The second component, disaster risk management systems objective is to support the Government of Nepal (GoN) in putting in place systems to provide better disaster risk reduction, preparedness, and disaster response, in line with global best practices. The third component, project implementation support will finance the establishment and operation of the Project Management Unit (PMU), the project-implementing units (CLPIUs), and the district-level PIUs (DLPIUs). The fourth component, under Contingency Emergency Response in case of an adverse natural event that causes a major natural disaster, the respective governments may request the Bank to re-allocate project funds to support response and reconstruction.

### 3. OBJECTIVE OF THE CONSULTANCY SERVICES

The social development specialist will serve as the main focal person responsible for ensuring that project implementation complies with World Bank's social safeguard principles and policies and provide support to PMU in planning and implementation of the EHRP.

### 4. SCOPE OF THE CONSULTANCY SERVICES

The consultant's services shall be guided by the Environmental and Social Management Framework (ESMF) that covers both involuntary resettlement planning and vulnerable community development. The Consultant shall perform the following services but not limited to:

- ❖ Ensure that project implementation is in compliance with World Bank's social safeguard principles and ESMF including project level Environmental and Social Management Plan (ESMP) and Resettlement Planning Framework (RPF) prepared for the project.
- ❖ Provide conceptual and operational support on the core social development themes pursued in the project and also supports the socio technical package planned by NRA for the beneficiaries.
- ❖ Advise PMU and CLPIU-GMALI on issues relating to social development and contribute to discussions on social analysis.



Support to PMU/CLPU-GMALI to prepare specific mechanisms and tools of engagement as appropriate such as communication campaigns, report cards/ score cards, satisfaction surveys, system of community monitoring, and instruments needed to carry out the information and awareness campaigns etc.

- ❖ Carry out consultations with various stakeholders especially the community to identify issues and impacts if any and mitigation measures and community's feedback on the project interventions.
- ❖ Coordinate with CLPIU-GMALI's Social Safeguard Officers/Consultants, Land/Resettlement/ Urban Planning Consultant, World Bank's Social Development Specialist for enhancement of socio-technical assistance to the beneficiaries/community.
- ❖ Support to CLPIU-GMALI to update ESMF, VCDF, RPF and IPPF if required and get them approved by the World Bank before public disclosure and dissemination.
- ❖ Review the consolidated Social Screening Reports and Environmental and Social Management Plans (ESMPs) submitted by CLPIU-GMALI and get it approved by the World Bank.
- ❖ Support PMU in communication with government and other partners in sharing project progress, and seeking feedback to improve social development related issues.
- ❖ Assist PMU in responding to complaint/ grievances
- ❖ Facilitate conducting training and workshops as needed (for different stakeholders)
- ❖ Assist the PMU in continuous assessment of project implementation to take stock of project outreach and its influence/impact on target community.
- ❖ Developments of appropriate tools required for Social Impact Assessment Plan and also coordinate and supervise Social Impact Assessment Study as and when commissioned.
- ❖ Identify social parameters under Project Development Objectives (PDOs) and Results Framework (RF) under the project will monitor project's performance for these parameters
- ❖ Develop specific indicators to monitor implementation progress of safeguard plan, and associated activities, and, assist PIU in monitoring the plan implementation.
- ❖ Prepare reports on social safeguards aspects of the project taking into account inter alia social progress ,outreach, impacts, constraints and risk and share them with PMU.
- ❖ Any other related task as may be assigned by appropriate authority.



## **DELIVERABLES AND REPORTINGS**

The consultant will report time to time to the Project Director/Senior officers and other concerned regarding the accomplishment of his/her assignment. The Consultant shall submit report including all the social safeguard process and management aspects.

### **6. DURATION OF THE CONSULTANCY SERVICES**

The total duration of the consultancy services shall be of 18 months starting tentatively from November 2018 with possibility of extension as required.

### **7. QUALIFICATION AND EXPERIENCE OF THE CONSULTANT:**

- Master's degree in Social Science discipline (Sociology/Anthropology/Political Economy, Social Development, Population Studies, Geography etc. or related discipline.
- At least 7 (seven) years of professional work experience in sustainability, social safeguards and social development (e.g. voice and participation, gender, community driven development, citizen engagement)
- At least of 5 (Five) years of Experiences of Social safeguards in projects financed by bilateral or multilateral agencies as Asian Development Bank, World Bank, UNOs, USAID, etc. is advantageous.
- Excellent report writing and computer skills are desirable.
- The ability to work simultaneously on a variety of issues and tasks, while independently adjusting priorities to achieve agreed objectives and deadlines is essential.
- Excellent strong written and verbal communication skills in both Nepali and English are desirable.

### **8. DATA, SERVICES AND FACILITIES PROVIDED BY THE CLIENT**

- ✓ All the Project Documents such as PADs and Project Operation Manual , Aid Memories and other Social Safeguard related Documents
- ✓ Office space with furniture
- ✓ Email and internet access
- ✓ Required office stationery
- ✓ Photocopying and printing facilities

### **9. SELECTIONPROCEDURE OF THE CONSULTANT:**

A Consultant will be selected in accordance with the *Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011(Revised July 2014), Section V: Selection of Individual Consultants* , set out in the Consultant Guidelines.

### **10. ADMINISTRATION OF THE CONSULTANT'S SERVICES:**

The Consultant shall be based in PMU office, Kathmandu with necessary visit to project districts. The Consultant's services will be administered and monitored by the Project Director or his authorized representative.



## **11. TAXATION:**

The Consultant shall be fully responsible for all taxes imposed by Government of Nepal. The firm should have registered in the Value Added Tax (VAT). The firm will be responsible for insurances and costs of the premium of insurances it takes up.

## **12. CONTRACT AGREEMENT**

The Consultant shall be required to enter into an agreement with the NRA/PMU on time-based contract.